

GOLDEN FELLOWSHIP HALL RENTAL REQUEST

TOWNSHIP RESIDENTS USE OF THE HALL

NAME: _____ PHONE: _____

ADDRESS: _____

TYPE OF EVENT: _____ KEY NUMBER _____

APPROXIMATELY # OF ATTENDEES: _____

DATES REQUESTED _____ TIME _____

USE OF: (1) HALL ONLY _____ (2) ENTIRE HALL INCLUDING KITCHEN _____

*** NO ALCOHOL**

*** NO SMOKING**

*** NO LOUD MUSIC**

Deposit check # _____ Rental check # _____

Read and agreed to all items on the *Rental Agreement Form* _____

Renter or Agent

Green Lake Township Representative

RULES

- If kitchen is used make sure all counter, range top and sinks are cleaned
- Clean floor: sweep and mop if necessary.
- Remove all garbage from the premises. Bags are not provided.
- Turn off all lights and appliances used.
- See that the heat is at the proper setting.
- Brooms, mops and cleaning supplies at the hall

Please use HEAVY DUTY LEAF AND LAWN BAGS.

I hereby return Rental Key # _____ and receipt of my deposit.

Renter or Agent

Date

Green Lake Township Representative

Date